

**MINUTES**  
Regular Meeting  
Board of Education  
Troy City School District  
500 N. Market Street  
Troy, Ohio 45373  
Monday, November 18, 2013 at 5:30 P.M.

The Board of Education of the Troy City School District met in regular session at the Troy Board of Education, 500 N. Market Street, Troy, Ohio 45373, at 5:30 P.M. on Monday, November 18, 2013. The President of the Board of Education, Mr. Doug Trostle and Vice-President Mr. Stephen Lucas were absent so Mrs. Reives presided. Following the Pledge of Ailegiance, Jeff Price, Treasurer, called the roll and the following members of the Board of Education were present: Mr. Dave Heffner, Mr. Bill Lutz and Mrs. Joyce Reives. Also in attendance were Mr. Eric Herman, Superintendent, several administrators and visitors.

**PRESENTATIONS:**

- ❖ Baseball Trip – Ty Welker
- ❖ Cross Country State Qualifiers – Jeff Sakal
- ❖ Building Maintenance – Tytus Jacobs
- ❖ Race to the Top – Michael Moore

**FIRST HEARING OF THE PUBLIC**

Mrs. Reives called for the First Hearing of the Pubic to which there was no response.

**RESOLUTION 13-132                      TREASURER'S REPORT**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it approves, as submitted by its Treasurer, the minutes of its regular meeting of Monday, October 14, 2013."

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-133                      FINANCIAL REPORT**

The adoption of the following resolution was moved by Mr. Heffner and seconded by Mr. Lutz:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it orders filed for audit the October 2013 SM-2, Monthly Total Revenue, Monthly Total Expenditures, Monthly Ending Balance, Schedule of Revenues, Expenditures and Changes in Fund Balances, Five Year Forecast, Appropriation Account Summary and the Investment Schedule."

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-134**

**A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2015, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE TROY CITY SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of The Troy Board of Education, as the taxing authority of The Troy City School District, to elect to refrain from adopting a tax budget for the fiscal year 2015, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and NOW, THEREFORE, BE IT:

RESOLVED, by the Troy City School District Board of Education, Troy, Miami County, Ohio, that:

1. The Board of Education of the Troy City School District hereby declares the intention of the Troy City School District to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2015; and
2. The Board of Education of the Troy City School District hereby authorizes and directs the Chief Fiscal Officer of the Troy City School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
3. The Board of Education of the Troy City School District hereby finds and determines that all deliberations and actions related to the foregoing were effected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law; and

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-135                      THEN AND NOW**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

“Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring that it gives retroactive approval for the purchase orders listed below.”

|                                |                 |           |
|--------------------------------|-----------------|-----------|
| 1. Ohio Dept. of Commerce      | \$ 218.25       | PO 141165 |
| 2. Greenon High School         | \$ 150.00       | PO 141185 |
| 3. A & O Professional Services | \$ 20,110.55    | PO 141317 |
| 4. A & O Professional Services | \$ 6,274.85     | PO 141322 |
| 5. A & O Professional Services | \$ 25,624.26    | PO 141327 |
| 6. A & O Professional Services | \$ 7,940.67     | PO 141473 |
| 7. Troy City Schools- Memo     | \$ 36.30        | PO 141496 |
| 8. Hermanns Service            | \$ 255.20       | PO 140546 |
| 9. Sargus Juvenile Center      | \$ 825.00       | PO 141620 |
| 10. Alliance Running           | \$ <u>90.00</u> | PO 141653 |
|                                | \$ 61,525.08    |           |

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-136                      SUPERINTENDENT’S REPORT**

The adoption of the following resolution was moved by Mr. Heffner and seconded by Mr. Lutz:

“Whereas, Ohio Revised Code §§ 3313.17 and 3313.36 authorizes boards of education to accept donations; and

“Whereas, the quality of the education of the present and the future students of the Troy City Schools would be seriously and adversely affected without the generous, voluntary donation of property, material, money, and effort from many members of the School District community; and

“Whereas, the Troy City School District has received the following gifts from the following donors for the following purposes:

|  |          |
|--|----------|
| From Dr. Douglass Gordon to Concord Elementary School, to be used in the classroom as needed.....                              | \$100.00 |
| From Andy’s Garden to Concord Elementary School, a donation of pumpkins to be used for the Student Council Halloween party.... |          |
| From the National Energy Foundation to Concord Elementary School, to be used by the 4th Grade as needed.....                   |          |
| From Forest PTO to Forest Elementary School, to be used for technology.....  | \$417.95 |
| From Forest PTO to Forest Elementary School, to be used as needed in the library.....  | \$500.00 |

|   |            |
|---|------------|
| From Target Take Charge of Education to Hook Elementary School, to be used for student rewards.....   | \$109.00   |
| From Huffman, Landis, Weaks & Walters Co. LPA to Hook Elementary School, to be used as needed in the building.....  | \$25.00    |
| From Kyle PTO to Kyle Elementary School, to be used to purchase Accelerated Reader for the 13/14 school year.....   | \$1,000.00 |
| From Miami County Foundation to the Van Cleve 6 <sup>th</sup> Grade Building, to be used for the Character Ed Program.....  | \$500.00   |
| From the AVS National Office to Troy Junior High School, one vacuum chamber to be used as needed in the Science classes.....  |            |
| From Stacy Fullenkamp and Sophia Virgallito to the Troy Junior High School, one tripod with iPad mount, to be used for the stabilization of the iPad for pictures and videos.....       |            |
| From Alan Good to Troy High School, a scholarship to be awarded to a graduating senior.....   | \$2,000.00 |
| From Kelli Kazmaier to Troy High School Orchestra, to be used as needed.....  | \$50.00    |
| From Troy Music Boosters to Troy High School Band, to be used as follows.....   | \$9,336.25 |
| ❖ \$2,652.25 - Quarter Auction& iPad Raffle<br>To be used for specific students<br>for the London, England trip   |            |
| ❖ \$1,668.00 - Mumford & Sons<br>To be used for specific students<br>for the London, England trip   |            |
| ❖ \$5,016.00 – Donuts - Mumford & Sons<br>To be used by the band to purchase<br>music and for miscellaneous expenses  |            |
| From Troy Main Street (Mumford & Sons) to the Troy High School Band, to be used to purchase music.....  | \$1,616.00 |
| From the Troy Music Boosters to the Troy High School Marching Band, to be used for specific students for the London, England trip.....  | \$1,652.11 |
| From Robert and Dianna Rohlfs to the Troy High School Athletic Department, to be used in the Victory Room as needed.....  | \$3,244.00 |
| From the family of Pauline Buirley to the Troy High School/Art Department, the donation of a Model 18, 24 inch, J.W. Good ceramic kiln, to be used as needed in the art department..... |            |
| From The Stouder Foundation to the Troy City School District, to be used by the nurses to purchase Pulse Oximeters for each school clinic.....  | \$1,251.60 |

|   |                     |
|---|---------------------|
| From The Troy Foundation to Troy-Hayner Cultural Center, to be used<br>as an undesignated fund..... | \$1,597.70          |
| <b>November Total:</b>  | <b>\$23,399.61</b>  |
| <b>Fiscal Year Totals:</b>  | <b>\$129,378.81</b> |

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that it gratefully accepts these gifts to the Troy City School District, and that it directs the Superintendent to send letters expressing its thanks on behalf of the present and future students of the Troy City Schools for these generous gifts."

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-137                      ACCEPT BUS BIDS**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

"Whereas, specifications for the purchase of two buses were developed by the Southwest Ohio Educational Purchasing Council; and "Whereas, legal advertisements were published in newspapers of general circulation on September 5, 2013 and September 12, 2013;

"Whereas, the bids were publicly opened and read by the Southwest Ohio Educational Purchasing Council on November 1, 2013; and

"Whereas, a tabularized summary of this bid is attached hereto and incorporated herein by reference as Exhibit A therefore be it

"Resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that

"Section 1. It purchase from Cardinal Bus Sales, two 72-passenger school buses at a total net cost of \$178,928.00.

"Section 2. It rejects all other bids received.

"Section 3. It directs that \$178,928.00 be paid to Cardinal Bus Sales as part of this transaction, upon delivery of the two 72-passenger buses. "

Section 4. It authorizes and directs the Treasurer, the Superintendent, the Transportation Supervisor, and the Business Manager to take all other steps as are appropriate to carry out this transaction."

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-138**

**RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING  
AMONG UPPER VALLEY CAREER CENTER AND ITS ASSOCIATE  
MEMBERS FOR THE PURPOSE OF COMPLIANCE WITH OHIO  
REVISED CODE SECTION 3311.19**

The adoption of the following resolution was moved by Mr. Heffner and seconded by Mr. Lutz:

1. WHEREAS the Troy City School District is an associate member of Upper Valley Career Center Joint Vocational School District.
2. WHEREAS the 130th General Assembly of the State of Ohio amended the statutory requirements for appointing board members of joint vocational school district boards in Amended Substitute House Bill 59 (the "Budget Bill").
3. WHEREAS the Board of the Troy City School District has reviewed a "Memorandum of Understanding" ("MOU") among Upper Valley Career Center and its associate members setting forth the Budget Bill's new legal requirements for appointments to the Upper Valley Career Center Board of Directors under Section 3311.19 of the Ohio Revised Code.
4. WHEREAS the Board of the Troy City School District is a party to the MOU.
5. NOW, THEREFORE BE IT RESOLVED that the Board of the Troy City School District hereby approves the MOU and authorizes and directs the Superintendent to execute the MOU.

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-139**

**POLICIES**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that Board Policies BDC (Executive Sessions), EEAD (Special Use of School Buses), GCB (Professional Staff Contracts and Compensation Plans-Administrators), IGD (Cocurricular and Extracurricular Activities), IGDJ (Interscholastic Athletics), IGDK (Interscholastic Extracurricular Eligibility), IKE (Promotion and Retention of Students), JEBA (Early Entrance to Kindergarten), JECBC (Admission of Students From Nonchartered or Home Schooling), JN (Student Fees, Fines and Charges), JP (Positive Behavioral Interventions and Supports – Restraint and Seclusion), a copy of which is attached as Exhibit B hereto and incorporated herein by reference, be approved."

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**RESOLUTION 13-140**

**PERSONNEL**

The adoption of the following resolution was moved by Mr. Lutz and seconded by Mr. Heffner:

"Be it resolved by the Board of Education of the Troy City School District, a majority of its full membership therein concurring, that the personnel actions as set forth in Exhibit C, a copy of which is attached hereto and incorporated herein by reference, be approved."

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Monday, November 18, 2013

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

**SECOND HEARING OF THE PUBLIC**

Mrs. Reives then called for the Second Hearing of the Public to which there was no response.

**RESOLUTION 13-141            ADJOURNMENT**

It was moved by Mr. Lutz and seconded by Mr. Heffner that the meeting be adjourned at 6:01 p.m.

Roll call: yeas – Heffner, Lutz and Reives; nays – none; absent – Lucas and Trostle

Motion carried.

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Doug Trostle, President

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Jeff Price, Treasurer

To: Eric Herman  
 From: Marion Stout  
 Date: November 18, 2013  
 Subject: Revised Personnel Agenda: November 18, 2013 Board of Education Meeting

### **I. RESIGNATIONS AND RETIREMENTS**

**Danielle Allen** – Cheerleading: Varsity/JV Basketball Advisor, .5 contract, resignation effective 10/18/13  
**Rebecca Artz** – Substitute Teacher, resignation effective 11/11/13  
**Christopher Bell** – Head Junior High Boys 8<sup>th</sup> Grade Basketball Coach, resignation effective 10/18/13  
**Linda Schirmann** – Classified Substitute, resignation effective 10/21/13  
**Mary Smith** – District Technology Administrative Assistant, retirement effective 2/1/14  
**Jodi Wells** – Substitute Teacher, resignation effective 10/23/13

### **II. LEAVES OF ABSENCE**

**Erica Fields** – Unpaid childrearing leave of absence to begin eight weeks after the birth of her baby, effective 12/5/13 through 12/18/13  
**Rebecca Klosterman** – Unpaid childrearing leave of absence to begin 5 weeks after the birth of her baby, effective 11/26/13 through 1/2/14

### **III. EMPLOYMENTS • all subject to proper certification and experience, where required, and contingent upon negative fingerprinting results.**

#### **A. Administrative**

**David Palmer** – Addendum to Administrative Contract to allow for supplemental pay for serving as OHSAA Tournament Administrator. Supplemental pay to be determined and paid to Troy City Schools by OHSAA.

#### **B. Certified Substitutes for the 2013/2014 school year, \$75.00/day as needed, contingent upon proper certification and criminal record report:**

|                         |                          |                        |
|-------------------------|--------------------------|------------------------|
| <b>Kristyn Baker</b>    | <b>Chuck Bechard</b>     | <b>Tonishia Burgan</b> |
| <b>Peggy Clendening</b> | <b>Douglas Coy</b>       | <b>Melanie Dennis</b>  |
| <b>Shellie Drake</b>    | <b>Jennifer Gigandet</b> | <b>Erica Jackson</b>   |
| <b>Jennifer Jones</b>   | <b>Cathy McGraw</b>      | <b>Joann Raterman</b>  |
| <b>Brett Slone</b>      |                          |                        |

#### **C. Classified Substitutes for the 2013/2014 school year, as needed, contingent upon proper certification, where required, and criminal record report:**

**Paul Dawson**

#### **D. Supplemental Contracts**

##### **1. Certified**

**Gabbie Braun** – Advisor: The Future Begins Today Leadership Club, Kyle, 2013/2014 as needed\*  
**Kearstin Gearhart** – Advisor: Homework Helper, Heywood, 2013/2014 as needed\*  
**Paul Miller** – Advisor: Student Council, Kyle, Yr 7, Step 4, 2013/2014  
**Jeff Owen** – Tutor: Home Instruction, as needed, 2013/2014

##### **2. Special [Supplemental] Contracts**

**David Berry** – Basketball: Head Freshman Boys Coach, Yr 1, Step 1, Cat 5, 2013/2014  
**Ashlee Shaffer** – Cheerleading: Varsity/JV Basketball Advisor, .5 contract, Yr 1, Step 1, Cat 5, 2013/2014; this added to her existing .5 contract gives her a full contract  
**Janell Tebbe** – Advisor: Homework Helper, Heywood, as needed, 2013/2014\*  
**Janell Tebbe** – Tutor: Home Instruction, as needed, 2013/2014



**IV.SUBSTITUTE PAY RATE •**

**Certified substitute daily rate effective December 1, 2013**

**Substitute Teacher                      \$80.00**

**Classified substitute hourly rate effective January 1, 2014**

|                                 |                |
|---------------------------------|----------------|
| <b>Bus Driver</b>               | <b>\$15.25</b> |
| <b>Administrative Assistant</b> | <b>10.50</b>   |
| <b>Intervention Assistant</b>   | <b>7.95</b>    |
| <b>Treasurer's Office</b>       | <b>7.95</b>    |
| <b>Custodian</b>                | <b>10.50</b>   |
| <b>Maintenance</b>              | <b>10.50</b>   |
| <b>Food Service</b>             | <b>7.95</b>    |
| <b>Clinic Assistant</b>         | <b>14.13</b>   |

\*Paid by The Future Begins Today